

## **Board of Directors**

The Board of Directors shall consist of four (4) elected officers, the immediate past president, and four (4) elected Directors. The Board of Directors shall manage the business of the Association. In order to provide for continuity in the management of the Association, two elected directors shall be elected in odd numbered years and two elected directors shall be elected in even numbered years.

## **Officers**

Only Individual adult members (19 years or older) in good standing with the Association shall be eligible to be officers of the Association. Officers shall be elected for a term of two (2) years and may succeed themselves. No more than one office shall be held by the same person simultaneously. Election shall be by written ballot and a majority of the votes cast shall elect each officer. In the case of a vacancy in the office of President, the Vice President shall automatically succeed the President for the duration of the President's term. The Board of Directors, by majority vote, shall fill any vacancy in any other office for the remainder of the designated term.

## **President**

The President shall be elected by the membership and shall serve as the chief executive officer of the Association. Subject to the approval of the BOD, the President shall perform or cause to perform general management and supervisory responsibilities for the Association, including written contracts executed on behalf of the Association. The President shall preside over all meetings of the membership and the Board of Directors. The President shall be an ex-officio member of all standing committees and have the authority to appoint a committee to assist with the operation and management of the Association.

## **Vice President**

In the absence or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on the President. The Vice President shall have such other powers and perform such other duties as assigned by the President or by the Board Of Directors.

## **Secretary**

The Secretary shall keep accurate minutes of the proceedings of any membership meeting and Board of Directors meeting, shall provide minutes of prior meeting and meeting agendas before monthly Board of Directors meeting or annual Membership Meeting, shall keep records of Association membership and show points used to determine year end awards and other duties as assigned by the Board of Directors.

## **Treasurer**

Treasurer shall serve as the principal financial officer of the Association. The Treasurer shall keep accurate charts of account and records of financial transactions of the Association and shall report regularly on the financial condition of the Association, maintain contact with the Association's accountant and assist with yearly filing of IRS documents, and other duties as assigned by the Board of Directors.

## **Directors**

Four Directors will serve on the Board of Directors. Directors will serve as active members of the Board of Directors to aid in planning and decision making to achieve success of the Association and its activities. Directors can serve as committee chairs and have other duties as assigned by the Board of Directors.